

# FTR Hearings

**FTR Hearings™** is a digital recording solution designed for administrative hearings offices, government agencies and courts that want to capture, playback, annotate, and archive proceedings of hearings and trials that are administered in smaller venues. Similar to FTR Reporter, its 4-channel counterpart in the FTR Gold® family of products, FTR Hearings supports recording of 2-channel audio, and combines all of the functionality found in other FTR Gold products such as FTR Log Notes® and TheRecord Player™.

Desirable features include:

- High quality 2-channel recording
- Confidence monitoring
- Rapid duplication of selected portions of recordings
- Consolidated interface for recording, note-taking and playback
- Save recordings as an Audio CD



## KEY FEATURES

- 2-channel digital recording
- Simple, tape-recorder style user interface
- CD, DVD or network-based archive & copy
- Rapid search, retrieval & duplication of recordings

Staying true to the FTR Gold heritage, FTR Hearings still features simple "tape recorder-style" controls that are easy for staff to understand and use. Features such as confidence monitoring, CD/DVD or network archiving, and simultaneous back-up to external removable media, offer agencies and courts the peace of mind that proceedings will be accurately recorded and safely archived. 2-channel digital recording with individual channel isolation and volume control during playback ensures a complete and accurate record of unmatched quality.

## Benefits of FTR Hearings

### *Improved efficiency & productivity*

- Customized Word Lists & "Quick Notes" expedite repetitive text entry
- Case templates expedite set up of log sheets according to case types
- Tabbed log sheets allow efficient management of multiple case log sheets
- Instant access to specific testimony without fast-forwarding and rewinding tapes

### *Convenience & ease of use*

- Virtually no impact on established processes & procedures
- Minimum user training - familiar interface & functionality similar to tape recorders

### *Enhanced user experience*

- Compact view of Log Notes and Player
- Consolidated interface - allows more effective use of screen real estate

**FTR**  
*Gold*  
The Best Made Better.

# FTR Hearings

## Recommended System Requirements Version 5.4

For 2 channel audio only recording and playback:

Windows® XP Professional SP3 with:  
450 MHz Intel® Pentium® II processor  
256 MB memory

Windows Vista® Business SP1, Windows® 7  
Professional/Ultimate 32-bit or 64-bit with:  
2.4 GHz Intel® Core™2 Duo E4600 processor  
1 GB memory (32-bit) / 2 GB memory (64-bit)

Windows compatible stereo sound card for recording and playback

CD or DVD recordable drive or network access (for archiving or long-term storage)

For use with WordLink®:

Microsoft® Office Word 2003 SP3, Microsoft® Office Word 2007 SP1 and Microsoft® Office Word 2010 (32-bit version)

1024 x 768 display

Compatible with Novell® NetWare® 6.5 SP7 and Novell® Client™ 4.91 SP4 for Windows® XP/2003 or Novell® Client™ 2.0 SP1 for Windows Vista® and Windows® 7.

NOTE: As with any software there are hardware and software requirements which need to be in place prior to installing and using FTR Gold® software. While this list shows the recommended system requirements, it is important to be aware that using additional programs may require a higher specification.

Windows® is a registered trademark of Microsoft Corporation in the United States and other countries.

## How FTR Hearings helps make your proceedings more efficient

### Cost & Productivity

- Achieve quick return on investment (ROI)
- Lower optical media, storage & IT maintenance costs
- Improve productivity without impacting operational procedures
- Take advantage of reliable, accurate & secure digital recording & storage

### Ease of Use

- Operate as easily as a conventional tape recorder
- Enjoy complete control of audio playback volume & speed
- Quickly duplicate specific portions of recordings to CD or DVD
- Use "confidence monitoring" feature to ensure proper recording
- More accurate notes linked to specific points within related recordings
- Improve productivity by using "Quick Notes" to expedite repetitive text entry
- Search & retrieve all log sheets & recordings associated with a particular case at the touch of a button

### Versatility

- Make personal & private notes during hearings and trials
- Instantly access any segment of testimony



FTR LIMITED  
2700 North Central Avenue  
Suite 810  
Phoenix, AZ 85004  
toll free 877.650.0958  
tel 602.650.0958  
fax 602.385.4990  
www.fortherecord.com

FTR PTY LTD  
Suite 7  
16 Brodie Hall Drive  
Technology Park  
Bentley 6102  
Perth, Western Australia  
tel 61 8.9470.4366  
fax 61 8.9470.4310

**FTR**  
*Gold*  
The Best Made Better.