

# FTR Hearings

FTR Hearings™ is a digital recording solution designed for administrative hearings offices, government agencies and courts that want to capture, playback, annotate, and archive proceedings of hearings and trials that are administered in smaller venues. Similar to FTR Reporter, its 4-channel counterpart in the FTR Gold® family of products, FTR Hearings supports recording of 2-channel audio, and combines all of the functionality found in other FTR Gold products such as FTR Log Notes® and TheRecord Player™.

Desirable features include:

- High quality 2-channel recording
- Confidence monitoring
- Rapid duplication of selected portions of recordings
- Consolidated interface for recording, note-taking and playback
- Save recordings as an Audio CD



Staying true to the FTR Gold heritage, FTR Hearings still features simple “tape recorder-style” controls that are easy for staff to understand and use. Features such as confidence monitoring, CD/DVD or network archiving, and simultaneous back-up to external removable media, offer agencies and courts the peace of mind that proceedings will be accurately recorded and safely archived. 2-channel digital recording with individual channel isolation and volume control during playback ensures a complete and accurate record of unmatched quality.

## KEY FEATURES

- 2-channel digital recording
- Simple, tape-recorder style user interface
- CD, DVD or network-based archive & copy
- Rapid search, retrieval & duplication of recordings

## Benefits of FTR Hearings

Improved efficiency & productivity

- Customized Word Lists & “Quick Notes” expedite repetitive text entry
- Case templates expedite set up of log sheets according to case types
- Tabbed log sheets allow efficient management of multiple case log sheets
- Instant access to specific testimony without fast-forwarding and rewinding tapes

Convenience & ease of use

- Virtually no impact on established processes & procedures
- Minimum user training - familiar interface & functionality similar to tape recorders

Enhanced user experience

- Compact view of Log Notes and Player
- Consolidated interface - allows more effective use of screen real estate

**FTR**  
*Gold*  
The Best Made Better.

# FTR Hearings

## Recommended System Requirements Version 5.3

For 2 channel audio only recording and playback:

Windows® XP Professional SP3 with:  
1 GHz processor  
256 MB memory

Windows Vista® SP1 with:  
2.4 GHz Intel® Pentium® 4 HT processor  
1 GB memory

Windows compatible stereo sound card for recording and playback

CD or DVD recordable drive or network access (for archiving or long-term storage)

For use with WordLink®:

Microsoft® Office Word 2003 SP3 and Microsoft® Office Word 2007 SP1

1024 x 768 display

Compatible with Novell® NetWare® 6.5 SP7 and Novell® Client™ 4.91 SP4 for Windows® XP or Novell® Client™ 2 for Windows Vista® SP1

NOTE: As with any software there are hardware and software requirements which need to be in place prior to installing and using FTR Gold® software. While this list shows the recommended system requirements, it is important to be aware that using additional programs may require a higher specification.

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## How FTR Hearings helps make your proceedings more efficient

### Cost & Productivity

- Achieve quick return on investment (ROI)
- Lower optical media, storage & IT maintenance costs
- Improve productivity without impacting operational procedures
- Take advantage of reliable, accurate & secure digital recording & storage

### Ease of Use

- Operate as easily as a conventional tape recorder
- Enjoy complete control of audio playback volume & speed
- Quickly duplicate specific portions of recordings to CD or DVD
- Use "confidence monitoring" feature to ensure proper recording
- More accurate notes linked to specific points within related recordings
- Improve productivity by using "Quick Notes" to expedite repetitive text entry
- Search & retrieve all log sheets & recordings associated with a particular case at the touch of a button

### Versatility

- Make personal & private notes during hearings and trials
- Instantly access any segment of testimony



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